



F09 CONFIGURED SUPPORTING DOCUMENT

Display Template

A controlled, editable working derivative for M-T1-CP-17-SD-01.
Complete local facts, approvals and operational evidence before
use.

Release truth. This file is configured for substantive review. It is not approved for public distribution or operational use. Local law, insurance, safeguarding, accessibility, privacy, brand, rights and accountable-owner checks remain mandatory.

Release control

Field	Controlled value
Status	REVIEW — configured derivative; library, brand, rights, access and production proof required
Supporting-document code	M-T1-CP-17-SD-01
Exact derivative title	Display Template
Source initiative	M-T1-CP-17 - Library Rotary Information Displays
Source initiative code	M-T1-CP-17
Source initiative title	Library Rotary Information Displays
Initiative disposition	Absorbed as overlay
Canonical parent	M-T1-CP-04 - Pop-Up Rotary Displays
Canonical parent code and title	M-T1-CP-04 - Pop-Up Rotary Displays
Named overlay or migration label	Library Display
Redirect or tombstone route	Permanent overlay alias from M-T1-CP-17 to M-T1-CP-04; retain M-T1-CP-17-SD-01 as the stable asset code
Family master	Playbook_F09_Display_Signage_Exhibition_Design_Master.md
Family / master version	F09 / 1.0
Recorded master SHA-256	d2be357a167b8d1f385b394e77dd7e277c91af936e325de05c9edfa914b50b4e
Authoritative index	Playbook_Supporting_Documents_Master_Index.md v1.1
Configured master variant	Section 20 — M-T1-CP-17-SD-01 Display Template library overlay
Derivative version	v0.1

Adaptation note

Use for the Library Display overlay under Pop-Up Rotary Displays. Design for quiet, self-directed close reading rather than a staffed sales interaction. Use one dominant community story, concise captions, strong evidence and a low-pressure next step. Confirm library case/shelf/noticeboard, fixing, security,

collection, access, lighting, sound and maintenance rules. Avoid audio dependence, flashing media, sensory overload and small dense text.

Instructions

1. Obtain the library's written operational/content approval before layout and installation.
2. Design to the measured case, shelf or noticeboard and its viewing height, glazing, lighting, frame overlap, security and fixing limits.
3. Keep one calm narrative with one dominant story; do not convert the display into a membership sales board.
4. Place essential information within an accessible reading band or provide equivalent large-print/digital content and a human contact.
5. Prefer anonymous viewing counts. Do not observe/profile library users or connect unapproved data capture.
6. Agree installation, inspection, cleaning, restocking, enquiry and removal owners/dates.

Controlled fields

Field	Completion instruction	Evidence
{{DISPLAY_TITLE}} / {{RESPONSIBLE_ENTITY}}	Enter approved title and accountable identity.	Library/initiative approval
{{LIBRARY_SITE_LOCATION}} / {{DISPLAY_ENCLOSURE}}	Enter branch, exact location and measured case/shelf/noticeboard.	Library facilities record
{{PRIMARY_AUDIENCE}} / {{COMMUNITY_PROMISE}}	Define local audience and calm community-value message.	Library/content brief
{{STORY_NEED_ACTION_RESULT}} / {{RESULT_SOURCE_DATE}}	Enter one verified narrative and source/period.	Fact ledger
{{PRIMARY_ACTION}} / {{VISIBLE_FALLBACK}}	Enter one low-pressure current action and human route.	Action/contact approval
{{HERO_IMAGE_ID}} / {{CAPTION}} / {{ALT_TEXT}}	Enter one rights-cleared dominant image.	Rights/access registers
{{FINISHED_DIMENSIONS}} / {{READING_HEIGHT}}	Enter measured live/finished area and approved vertical band.	Library measurement/approval
{{FRAME_GLAZING_FIXING_ZONES}}	Enter overlap, reflections, security, fixing and ventilation limits.	Facilities approval
{{ACCESSIBLE_EQUIVALENT}}	Enter large-print, tagged digital, translated or assisted route.	Accessibility review
{{QR_DESTINATION}} / {{QR_VISIBLE_URL}}	Enter library-approved tested route and visible fallback, or remove QR.	Library/privacy/link review

Field	Completion instruction	Evidence
{{MATERIAL_FINISH}}	Enter approved low-glare, fire/facilities-compatible, cleanable materials.	Supplier/library approval
{{INSTALL_INSPECT_MAINTAIN_REMOVE}}	Enter owners, dates, cadence and urgent-removal process.	Operational permission
{{ANONYMOUS_MEASURE}}	Enter approved count/feedback method without profiling.	Library/privacy approval
{{CONTENT_REVIEW_DATE}} / {{ASSET_ID}}	Enter expiry/review and asset identifier.	Asset/content register

Configured library display specification

Context and reading brief

Decision	Entry
Library/site/location	{{LIBRARY_SITE_LOCATION}}
Enclosure/format	{{DISPLAY_ENCLOSURE}}
Priority audience	{{PRIMARY_AUDIENCE}}
Community promise	{{COMMUNITY_PROMISE}}
Story/evidence	{{STORY_NEED_ACTION_RESULT}} — {{RESULT_SOURCE_DATE}}
Low-pressure next step	{{PRIMARY_ACTION}}
Visible human route	{{VISIBLE_FALLBACK}}

Dimensions and layout zones

Control	Approved value
Finished/live dimensions	{{FINISHED_DIMENSIONS}}
Accessible reading height	{{READING_HEIGHT}}
Frame/glazing/fixing/security exclusions	{{FRAME_GLAZING_FIXING_ZONES}}
Material/finish	{{MATERIAL_FINISH}}

Zone	Content	Quiet-reading rule
Identity/title	Authentic official identity and {{DISPLAY_TITLE}}	Calm, clear, not oversized sales branding

Zone	Content	Quiet-reading rule
Hero story	{{COMMUNITY_PROMISE}}, {{HERO_IMAGE_ID}}	One dominant visual and short promise
Narrative	{{STORY_NEED_ACTION_RESULT}}	Need → action → verified result in short paragraphs
Evidence/caption	{{RESULT_SOURCE_DATE}} / {{CAPTION}}	Readable and traceable
Action	{{PRIMARY_ACTION}} / {{VISIBLE_FALLBACK}}	Low pressure; no obligation/membership assumption
Trust/maintenance	{{ASSET_ID}}, responsible entity, review {{CONTENT_REVIEW_DATE}}	Close-read/reverse placement

Official brand asset lock

- Use only the supplied verified official club/District mark. Never generate, substitute, redraw, trace, recolour, stretch, crop, rearrange or bake it into imagery.
- Original effective mark: **763 × 284 pixels**, approximately **64.6 × 24.0 mm at 300 ppi**. Transparent padding is accounted for; maintain the **763:284 locked ratio**.
- Preserve current clear space and keep library/partner acknowledgements separate.
- Register filename, authorised source, checksum/version, colour form and approved library use.

Image, rights and alternatives

Item	Value
Image	{{HERO_IMAGE_ID}}
Caption	{{CAPTION}}
Alt text	{{ALT_TEXT}}
Rights	Creator, people/guardian, library/property, project/partner, media and duration recorded
Accessible equivalent	{{ACCESSIBLE_EQUIVALENT}}

Avoid audio, flashing media, autoplay, high sensory load and dense small type. Essential content cannot depend on a phone, QR or sound.

QR/data boundary

Control	Entry
Approved destination	{{QR_DESTINATION}}
Visible URL/contact	{{QR_VISIBLE_URL}} / {{VISIBLE_FALLBACK}}
Library permission	Explicitly recorded for QR/contact/data use

Control	Entry
Privacy	Prefer public information without collection; F05 controls required for any form
Testing	Glazing/light/final-size/current devices/anonymous access/expiry

Remove the QR if the library has not approved it or if the same action lacks a visible human route.

Maintenance and measurement

{{INSTALL_INSPECT_MAINTAIN_REMOVE}}

Date	Condition	Content/rights/QR	Cleanliness/stock	Access/glare	Action	Owner
	A/B/C/D	Pass / Action	Pass / Action	Pass / Action		

Approved anonymous measure: {{ANONYMOUS_MEASURE}}. Do not observe, infer or record personal characteristics, reading choices or membership interest.

Acceptance checks

- [] CP-17 is identified as the Library Display overlay under CP-04.
- [] Library case/shelf/noticeboard dimensions, fixing, security, lighting, access and maintenance rules are approved.
- [] One calm community story and one low-pressure action replace sales or generic history clutter.
- [] Official 763 × 284 effective mark remains authentic, transparent-padding-aware and proportion-locked.
- [] Story, result, source, image, caption, quotation and partner credits have current evidence/rights.
- [] Essential content is within an accessible band or duplicated through {{ACCESSIBLE_EQUIVALENT}}.
- [] Full-size tests cover reading height, close text, glare/glazing, contrast and frame overlap.
- [] QR/visible fallback is library-approved, tested and nonessential; unapproved data capture is absent.
- [] Materials are low-glare, cleanable and accepted for the enclosure/facility.
- [] Installation, inspection, restocking, correction, urgent removal and close-out are owned.
- [] Measurement uses {{ANONYMOUS_MEASURE}} without profiling users.
- [] Asset/version/review/removal records and accessible companion are complete.

Review record

Review domain	Reviewer	Outcome / required change	Date
Library content/facilities approval			
Brand and rights			
Accessibility			
Privacy/QR/measurement			
Production/installation/maintenance			
Final approval			